

COMPLETING THE AGREEMENT

- A separate agreement must be completed for each Service Location/Tax ID combination.
- Please be sure to supply each provider's license number **EXACTLY** as it will be submitted on the claims.
- Please supply all requested information.
- Please sign and date the agreement.
- If you have elected to submit claims to United Concordia, you **MUST** contact their Electronic Services Department to request that Tesia-PCI be listed as your EDI Clearinghouse. They may be reached at (800) 633.5430.

SUBMISSION INSTRUCTIONS

- Please retain a copy of the agreement for your records.
- After completing the agreement, please fax a copy to (888) 690-2906.
- If you are unable to fax the agreement, please mail to:

Tesia-PCI Corporation
Attn: Dental Enrollment
3500 Sunrise Highway
Suite T102
Great River, NY 11739

If you should have any questions, please contact the Tesia-PCI Help Desk at 1-800-724-7240.



Tesia-PCI Corporation
Electronic Claims License Agreement – Profile Information

OPEN DENTAL

Tesia-PCI Corporation

Billing Location Information

Practice Name or Billing Service Name: _____

Street Address, Line 1: _____

Street Address, Line 2: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contact Name/Title: _____ Email Address: _____

Please Note: A separate agreement must be completed for each Service Location/Tax ID combination.

Service Location Information

Practice Name: _____

Principal Doctor's Name: _____

National Provider ID (NPI) Assigned to Practice (if applicable): _____

Tax ID: _____ # of Providers in Practice: _____

Is the Service Location Address and Contact Information the same as the Billing Location?: YES NO

Street Address, Line 1: _____

Street Address, Line 2: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Contact Name/Title: _____ Email Address: _____

System Information

Do you have a computer or intend to purchase one within the next month? YES NO

- Operating System: Windows 98 Windows ME Windows NT Windows 2000
 Windows 2003 Windows XP (Home) Windows XP (Pro) Windows VISTA
 DOS MAC UNIX Other

Internet Capability YES NO

Modem Type DIAL-UP (56k) BROADBAND (highspeed)

Practice Management System YES NO

Practice Management System Vendor Name: _____

Practice Management System Name: _____

Practice Management System Version Number: _____



Tesia-PCI Corporation Electronic Claims License Agreement – Profile Information

OPEN DENTAL

Specialty Codes	General Dentist	19	Endodontist	60	Oral Surgeon	61	Orthodontist	62
	Pedodontist	63	Periodontist	64	Prosthodontist	65		

Provider Information (NOTE: License Numbers Provided MUST Match How License Number Will Be Submitted On Claims)

Provider Name: _____ Specialty (from above): _____
National Provider Identifier (NPI): _____ License Number: _____
Social Security Number: _____

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National Provider Identifier (NPI): _____ License Number: _____
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Provider Name: _____ Specialty (from above): _____
National Provider Identifier (NPI): _____ License Number: _____
Social Security Number: _____

Provider Name: _____ Specialty (from above): _____
National Provider Identifier (NPI): _____ License Number: _____
Social Security Number: _____

General Information

Approximate Number of Claims Submitted to All Carriers Each Month: _____

How did you hear about Tesia-PCI Corporation? _____

Is your office currently submitting electronic claims? YES NO Vendor _____

Credit Card Information

Visa MasterCard American Express Discover

Credit Card Number: _____

Expiration Date: _____ CSC Number: _____

Company Name: _____ Individual Name: _____

Signature of Card Holder: _____

Billing Address Street: _____

Billing Address City/State/Zip: _____



Tesia-PCI Corporation
Electronic Claims License Agreement – Plan Registration

OPEN DENTAL

Tesia-PCI Corporation

- 34196 APEX Benefit Services
- TLU33 Atlas Administrators
- CX014 Doral Dental USA (includes all plans administered by Doral Dental)
- 74234 ERISA
- CX050 First Care/Southwest Life & Health
- TLX45 Global Healthcare (c/o People 1st)
- MHHNP Memorial Hermann Health Network
- CDCAP Private Medical Care (PMI)
- 95202 SummaCare
- 25175 Unison Healthplans (formerly Three Rivers Health Administrators, Monroeville, PA)
- 0000D United Concordia (includes all plans administered by United Concordia)
- 95378 United Healthcare of River Valley (formerly John Deere)

ALABAMA

- CBAL1 BCBS of Alabama
- CKAL1 Medicaid of Alabama

ALASKA

- CKAK1 Medicaid of Alaska

ARKANSAS

- 83470 BCBS of Arkansas
- CKAR1 Medicaid of Arkansas

CALIFORNIA

- 94146 Medicaid of California (Denti-Cal)

COLORADO

- CKCO1 Medicaid of Colorado

CONNECTICUT

- CKCT1 Medicaid of Connecticut

DELAWARE

- 51022 Delta Dental of Delaware
- CKDE1 Medicaid of Delaware (New Castle, DE)

DISTRICT OF COLUMBIA

- 52147 Delta Dental of Washington DC

FLORIDA

- CKFL1 Medicaid of Florida

GEORGIA

- SB601 BCBS of Georgia
- CKGA1 Medicaid of Georgia

HAWAII

- HMSA1 BCBS of Hawaii (HMSA) – Commercial
- HMSA2 BCBS of Hawaii (HMSA) – Federal

IDAHO

- CBID1 BC of Idaho
- 00611 BS of Idaho
- CKID1 Medicaid of Idaho

ILLINOIS

- CB621 BCBS of Illinois (HCSC)
- CX014 Medicaid of Illinois

INDIANA

- CKIN1 Medicaid of Indiana

IOWA

- CBIA1 BCBS of Iowa (FEP and Farm Bureau)
- CBIA2 BCBS of Iowa (Wellmark Blue Dental)
- CKIA1 Medicaid of Iowa

KANSAS

- 47163 BS of Kansas
- 47171 BS of Kansas City

KENTUCKY

- CDKY1 Delta Dental of Kentucky
- CKKY1 Medicaid of KY Region 3 (Doral Dental)
- TLU10 Medicaid of KY Region 5 (KY Health Select)

LOUISIANA

- 23739 BCBS of Louisiana
- CKLA2 Medicaid of Louisiana – ADULT
- CKLA1 Medicaid of Louisiana – EPSDT (CHILD)

MAINE

- CKME1 Medicaid of Maine

MARYLAND

- 23166 Delta Dental of Maryland
- MCMD1 Medicaid of Maryland (Dept of Health)

MASSACHUSETTS

- CBMA1 BCBS of Massachusetts
- CKMA1 Medicaid of Massachusetts

MICHIGAN

- CKMI1 Medicaid of Michigan



Tesia-PCI Corporation

Tesia-PCI Corporation Electronic Claims License Agreement – Plan Registration

OPEN DENTAL

MINNESOTA

- CKMN1 Medicaid of Minnesota

MISSISSIPPI

- CKMS1 Medicaid of Mississippi

MISSOURI

- CKMO1 Medicaid of Missouri

MONTANA

- CKMT1 Medicaid of Montana

NEBRASKA

- MCNE1 Medicaid of Nebraska

NEVADA

- MCNV1 Medicaid of Nevada

NEW HAMPSHIRE

- CKNH1 Medicaid of New Hampshire

NEW JERSEY

- 22099 BCBS of New Jersey (Horizon BCBS)
- CKNJ1 Medicaid of New Jersey

NEW MEXICO

- 84100 BCBS of New Mexico (HCSC)
- CKNM1 Medicaid of New Mexico

NEW YORK

- EXC01 BCBS of New York (Finger Lakes, Rochester, Utica, Watertown)
- EXC02 BCBS of New York (Central NY, Syracuse)
- 00301 BCBS of Western New York
- 00800 BS of Northeastern New York
- 11198 Delta Dental of New York
- EXC01 Excellus, Inc
- 55204 HealthNow NY
- 22099 Horizon Healthcare of New York
- CKNY1 Medicaid of New York
- 16105 Univera of New York

NORTH CAROLINA

- CKNC1 Medicaid of North Carolina

NORTH DAKOTA

- CX004 BCBS North Dakota (ND Dental Services)

OHIO

- CKOH1 Medicaid of Ohio

OKLAHOMA

- CKOK1 Medicaid of Oklahoma

OREGON

- CB850 BCBS of Oregon (Regence)
- CKOR1 Medicaid of Oregon

PENNSYLVANIA

- CB865 Blue Shield of Pennsylvania (Camp Hill)
- CBPA2 Blue Shield of Pennsylvania Dental Plus
- 23166 Delta Dental of Pennsylvania
- CX014 Medicaid of PA (Best Health Care, Gateway Health Plan, Oaktree, Health Partners)
- CKPA1 Medicaid of PA (Dept of Public Welfare)

RHODE ISLAND

- CB870 BCBS of Rhode Island
- CKRI1 Medicaid of Rhode Island

SOUTH CAROLINA

- CKSC1 Medicaid of South Carolina

TENNESSEE

- CBTN1 BCBS of Tennessee
- CX014 Medicaid of Tennessee

TEXAS

- 84980 BCBS of Texas (HCSC)
- CKTX1 Medicaid of Texas

VERMONT

- CKVT1 Medicaid of Vermont

VIRGINIA

- CKVA1 Medicaid of Virginia (Richmond, VA)

WASHINGTON

- 93200 BS of Washington (Regence)
- CKWA1 Medicaid of Washington

WEST VIRGINIA

- 31096 Delta Dental of West Virginia
- CKWV1 Medicaid of West Virginia

WISCONSIN

- 39141 BCBS of Wisconsin (United)
- CKWI1 Medicaid of Wisconsin

WYOMING

- CKWY1 Medicaid of Wyoming



Tesia-PCI Corporation Electronic Claims License Agreement - License

OPEN DENTAL

This is a **LICENSE** from Tesia-PCI Corporation ("Tesia") to the practice named below ("Customer"), identified as:

Practice Name: _____ Principal Doctor's Name: _____

By installing, copying or otherwise using the Tesia software, the Customer agrees to be bound by the terms and conditions of this agreement. If the Customer does not agree to these terms and conditions, do not install, copy or use the Tesia software.

Tesia grants the Customer a license to use the Tesia software for the sole purpose of recording, transmitting and/or receiving electronic data interchange transactions.

Tesia will send electronically, all claims submitted by the Customer through the Tesia software to the appropriate insurance carrier, directly or through affiliated clearinghouses, subject to limitations set by said insurance carriers and subject to electronic connection availability to carriers by Tesia. All other claims will be printed to paper and mailed to the appropriate carrier via first class mail or faster.

Tesia is not responsible for the insurance carrier processing of any dental or medical claims. No promise or guarantee exists between Tesia and the Customer as to the time elapsed for processing of any claims by any carrier, nor that the carrier will process any claim in electronic or paper format.

Tesia is not responsible for the rejection of or the cost of processing of claims due to incorrect or incomplete claim information provided by the Customer. Tesia or its personnel cannot change, add to or delete any claim data submitted to it by the Customer (except that it may remove any zero fee procedure code). Any errors must be corrected by the Customer and resubmitted.

The Customer agrees that the Customer will only use Tesia software for lawful purposes and any claims information or data submitted by the Customer to Tesia or insurance carriers through Tesia is legally within the Customer's control and the Customer has any and all necessary permissions to submit said claims, data or information.

The Customer understands that in some cases Tesia systems utilize databases containing information regarding patient eligibility and coverage. The accuracy of any such information is the responsibility of the insurance carriers. Tesia does not take responsibility for any inaccuracies as long as Tesia has acted in good faith and without gross negligence. The Customer is responsible for the information supplied to the insurance carriers. Tesia has no responsibility to the Customer or the Customer's patients for any incorrect information supplied by the Customer or the insurance carriers. The information provided by the Customer will be subject to periodic post payment audits by the insurance carriers. The insurance carriers have the right to review and copy the Customer's records and related billing information, pursuant to any agreement between the Customer and the insurance carrier. A copy of this Agreement is available to Tesia payers at their discretion; credit card information will not be disclosed.

Current federal guidelines, as stated by the US Department of Health and Human Services, and outlined within the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") regulations, allow for the assignment and recognition of a "Business Associate" relationship, such as the one outlined in this agreement, between two organizations, whereas one of the organizations is able to perform certain functions and services for the other organization, as required by federal and state regulations, so as to facilitate compliance with said regulations. Tesia uses technical safeguards to ensure the privacy and integrity of all information transmitted to or from its system. Such safeguards include password protection, data encryption, connection monitoring and input/output verification. All Tesia staff receive training in the proper ways to use personally identifiable healthcare information and execute a confidentiality agreement to that end.

Tesia agrees to perform said functions and services as stated herein for the Customer so as to enable the Customer to comply with regulations promulgated under HIPAA, specifically pertaining to data collection and secure transfer between the Customer and Tesia as well as Tesia and third-party entities and insurance carriers, on behalf of the Customer, using specifically mandated data content and format. Should either state or federal regulatory bodies change existing guidelines during the term of this agreement so as to negate the relationship between the Customer and Tesia, or cause said understanding of the relationship by both parties to become invalid, both parties shall work in good faith to re-address and re-define their relationship so as to become compliant in an expedient and timely manner.

Administration Billing Option

Tesia will bill the Customer in advance of services each month at the rate of **\$15.00** per month, per tax ID for unlimited eligibility and claim status submissions. Tesia reserves the right to change fees charged by giving the Customer ninety (90) days advance notice of the change. If the monthly service plan is selected, on the first day of the month preceding service, Tesia will debit to the Customer's valid credit card, under the name "Tesia" the sum of **\$15.00**. If the credit card carrier rejects or the Customer disputes these charges, then at Tesia's discretion, the Customer's electronically transmitted claims may be held without forwarding to the insurance carriers, until such time as the Customer makes payment to Tesia in the form of cash, check or valid credit card.

Claim Submission Billing Options (please choose one **ONLY**)

- Tesia will bill the Customer at the rate of thirty-five cents (\$0.35) per claim. Tesia reserves the right to change any/all fees by giving the Customer ninety (90) days advance notice of the change. Tesia will debit to the Customer's valid credit card the sum of one hundred dollars (\$100.00) at the beginning of the agreement and utilize and deduct from this amount the per claim fees referenced above. When the account credit balance reaches ten dollars (\$10.00) or less, then Tesia will debit the Customer's credit card the sum of one hundred dollars (\$100.00). This process will continue until such time as the Customer ceases to use the Tesia software and this agreement is terminated. If the credit card carrier rejects or the Customer disputes these charges, then at Tesia's discretion, the Customer's electronically transmitted claims may be held without forwarding to the insurance carriers, until such time as the Customer makes payment to Tesia in the form of cash, check or valid credit card. Tesia will provide a monthly statement, transmitted electronically through the Tesia software or as determined by Tesia, that details are charges to the Customer during the prior month.
- Tesia will bill the Customer in advance of services each month at the rate of **\$29.95** per month, per tax ID for unlimited claims submission. Tesia reserves the right to change fees charged by giving the Customer ninety (90) days advance notice of the change. If the monthly service plan is selected, on the first day of the month preceding service, Tesia will debit to the Customer's valid credit card, under the name "Tesia" the sum of **\$29.95**. If the credit card carrier rejects or the Customer disputes these charges, then at Tesia's discretion, the Customer's electronically transmitted claims may be held without forwarding to the insurance carriers, until such time as the Customer makes payment to Tesia in the form of cash, check or valid credit card.

Tesia may provide software updates from time to time at a nominal charge to cover duplication and shipping. Tesia reserves the right to prevent a Customer from using the Tesia software to submit claims if the Customer does not maintain current Tesia software. The Tesia software is owned by and shall remain the exclusive property of Tesia. This agreement only provides a single use license to use the software. All trademarks, service marks, copyrights and trade secrets are the property of Tesia and all rights are reserved.

To the maximum extent permitted by applicable law, Tesia provides to the Customer the Tesia software as is and hereby disclaims all warranties whether express or implied as to the functionality, security (unless within reasonable control of Tesia) and integrity of Tesia software. While Tesia uses reasonable care to protect the integrity of any transmitted or stored data, events outside of the direct control of Tesia (e.g., viruses, power fluctuations, or external software interactions) cannot be warranted, nor will Tesia be liable for any damage or corruption of said data or software.

Customer shall hold harmless, indemnify and reimburse Tesia and its affiliates for any and all claims, judgments, liabilities or costs, including attorney's fees, which arise out of or are incurred in connection with providing services under this agreement relating to claims processing on behalf of the Customer. The maximum liability of Tesia in any event for any claim is the fees charged by Tesia for said claim or claims, not to exceed the average of any three consecutive months of service charges.

From time-to-time, Tesia may send unsolicited faxes to the Customer in order to provide information regarding our services, products and/or informational updates. Acceptance of this Agreement indicates the Customer's willingness to receive said materials.

I understand and agree to the aforementioned terms and conditions:

DATE: _____ CUSTOMER (principal doctor's signature): _____